**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_**

**SOCIAL STUDIES BINDER ORGANIZATION**

At the end of each quarter, the Social Studies binders will be collected and graded based on the appearance, organization, quality and completeness of notes and assignments. This grade will inserted into the “Participation” section of the gradebook.

The Social Studies binders will have 4 sections separated by dividers with a 4 section Table of Contents in the front:

 -Geoterms

 -Notes

 -Projects/Activities

 -Tests and Quizzes (Loose Leaf paper should be kept behind this section)

\**All work must be inserted within the correct section. There should not be papers in the pockets unless otherwise specified (i.e. this sheet will be kept in the front pocket of the binder)*

*\*All notes and work should remain in the binder until the binders are cleaned out as a class.*

**BINDER GRADING RUBRIC**

 **Date Collected:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Q 1** | **Q 2** | **Q 3** | **Q 4** |
| **Visual Appearance & Organization** (40) |  |  |  |  |
| -Table of Contents (5) |  |  |  |  |
| -Work is Neat and Organized (15) |  |  |  |  |
| -Headings and Dates on All Pages (10) |  |  |  |  |
| -Effective Use of Color (10) |  |  |  |  |
| **Quality & Completeness** (60) |  |  |  |  |
| -Notes and work are Complete (25) |  |  |  |  |
| -All items are inserted in correct places (20) |  |  |  |  |
| -Evidence of Following Instructions (10) |  |  |  |  |
| -No Missing Work (even if absent) (5) |  |  |  |  |
| ***TOTAL*** |  |  |  |  |